

MONASH UNIVERSITY STUDENT UNION PENINSULA INC.

PENINSULA STUDENT COUNCIL

Meeting: PSC 03-21

Meeting Date: Thursday March 18th, 2021

Start time: 04:14PM _____ **End time:** 05:15PM

Location: Teleconferencing (Zoom meeting) & MONSU Meeting Room, Building U, Monash University Peninsula Campus

Purpose: Peninsula Student Council Meeting

1. PREAMBLE

MONSU Peninsula acknowledges and pays respects to the Boon Wurrung and Wurundjeri Elders, past and present and emerging of the Kulin Nation, the traditional owners of the land on which we meet and operate upon.

Present -	Alice Peddle	President
	Jessie Farquharson	Social Officer
	Elise Kervin	Queer Officer
	Brigitte Bertolus	Education Officer
	Jasmin Baker	Volunteer Officer
	Cassidy Kwok	International Officer
	Moon Lau	General (Social) Officer
Others -	Elise Redmond	Operations Manager
Absent -		
Apologies -	Victor Lam	General (International) Officer
	Patricia Scarlett	Vice President
	Ella Davis	Welfare Officer
Proxies -	Patricia Scarlett	TO Alice Peddle
	Ella Davis	TO Jessie Farquharson

2. STANDING ITEMS

2.1 Review agenda

Alice Peddle reported.

2.2 Approve minutes from previous meeting

Alice Peddle reported.

MOTION PSC 03-21-01

“That the MONSU Peninsula Student Council approves the minutes from the previous meeting”

MOVED: Cassidy Kwok

SECONDED: Jasmin Baker

CARRIED

3. BUSINESS ARISING

N/A

4. GENERAL BUSINESS

4.1 First Year Officer Appointment

_____ Alice Peddle reported.

There were five excellent candidates who applied for the position of First Year Officer.

Student Council reviewed the applications and propose the following:

MOTION PSC 03-21-02

“That the MONSU Peninsula Student Council appoints Nicholas Brito to the position of MONSU Peninsula First Year Officer as of 22/03/2021 .”

MOVED: Jessie Farquharson

SECONDED: Jasmin Baker

CARRIED

4.2 Women’s Officer Appointment

Alice Peddle reported.

There were four excellent candidates who applied for the position of Women's Officer.

Student Council reviewed the applications and propose the following:

MOTION PSC 03-21-03

"That the MONSU Peninsula Student Council appoints Tess Kent to the position of MONSU Peninsula Women's Officer as of 22/03/2021."

MOVED: Elise Kervin

SECONDED: Brigitte Bertolus

CARRIED

4.3 Student Representative Guide

_____Alice Peddle reported.

Trish e-mailed the Student Representative Guide to all Student Council members on the 26th of February for reviewing and feedback. No amendments have been proposed.

MOTION PSC 03-21-04

"That the MONSU Peninsula Student Council accepts the Student Representative Guide for 2021."

MOVED: Cassidy Kwok

SECONDED: Alice Peddle

CARRIED

4.4 Monthly Rep Reports

_____Alice Peddle reported.

The monthly report was due on 15th March and most student representatives submitted their reports on time. There was some confusion regarding the formatting and submission process. Trish has compiled a helpful how-to guide. From next month onwards, there will be consequences for late submissions as per the 2021 Student Representative Guide.

MOTION PSC 03-21-05

“That the MONSU Peninsula Student Council accepts the student representative reports for the period ending 15 March 2021.”

MOVED: Jessie Farquharson

SECONDED: Moon Lau

CARRIED

4.5 Student Rights and Support

____Brigitte Bertolus and Elise Redmond reported.

Student Rights & Support have compiled a report for the 2020 service to Peninsula students.

Key feedback from the report include:

- Paramedicine & Nursing students - pattern emerging
- Students are fearful/reluctant to take further action due to potential negative reaction from faculty

If student representatives receive any enquiries/ hear of any issues from their peers, please forward them to Brigitte. Jenny from Student Rights & Support has advised that over 50% of their casework for the past fortnight have been from Peninsula so the increased promotion has made a difference. ZOOM has been the preferred medium for appointments so Jenny is proposing reducing her Peninsula campus physical office hours to divert more time into the ZOOM appointments. Student Council was in agreeance with this proposal.

4.6 Event & Marketing Briefs

____Alice Peddle reported.

There has been some confusion regarding how to create events and request for marketing materials for events. Alice has created a how-to guide with ASANA screenshots. Briefs to be submitted at least a month in advance to ensure adequate turnaround time.

4.7 Resignation

_____Alice Peddle reported.

As of today, Liam has submitted his resignation as General Welfare Officer and will withdraw from the position for the rest of 2021. We thank him for his hard work and commitment to the team and wish him all the very best for his future endeavours. We will advertise the vacancy within five academic days of the vacancy arising as per our Casual Vacancy guidelines in the constitution and keep applications open for ten academic days from the date of the advertisement of the vacancy.

MOTION PSC 03-21-06

“That the MONSU Peninsula Student Council accepts the resignation of Liam Hemingway as of the 18th March 2021.”

MOVED: Alice Peddle

SECONDED: Jessie Farquharson

CARRIED

4.8 NFP Training

_____Elise Redmond reported.

There is a Not For Profits 2021 Series run by the Institute of Public Accountants with Brenton Cox in March, April and May. The previous training sessions were very informative and Elise would like to attend further training by the IPA.

MOTION PSC 03-21-07

“That the MONSU Peninsula Student Council approve the budget of \$360 for Not For Profit training for Elise Redmond.”

MOVED: Cassidy Kwok

SECONDED: Elise Kervin

CARRIED

4.9 MONSU Online

_____Alice Peddle and Elise Redmond reported.

The MONSU Online project has gone stagnant with no new events or competitions being listed on the page. Moon and Jessie met recently and have set fortnightly online events for the rest of semester. Moon will submit all event and marketing briefs for these events ASAP. Please forward any additional content to Elise so that it can be added to the website.

4.10 Operational Update

_____Elise Redmond reported.

Over 360 MONSU Card memberships have been sold. The January & February Profit & Loss report will be circulated with the minutes. The draft of the new Enterprise Agreement 2021 for MONSU Peninsula staff is ready. It will also be circulated with the minutes. Feedback is required before the next Student Council meeting please. Main changes include update in language to match Fair Work and NES guidelines and 2% increase in salaries instead of 3% in previous years to reflect changes in funding. Peninsula has been allocated a total of \$433,690 for 2021, made up of \$429,690 from Peninsula U/G SSAF pool and an agreed allocation of \$4,000 from the Peninsula P/G SSAF Pool. In addition, there is a residual 2020 amount payable to MONSU (Peninsula) of \$2,673.

MOTION PSC 03-21-08

“That the MONSU Peninsula Student Council approve the MONSU Peninsula 2021 Yearly Budget of \$487,142.28.”

MOVED: Elise Kervin

SECONDED: Jessie Farquharson

CARRIED

4.11 Meeting Dates

_____Alice Peddle reported.

Due to a change in availability, Student Council meetings need to be rescheduled.

Discussion ensued and the new day and time will be Mondays 4pm - 5pm.

5. OTHER MATTERS

5.1 Student Survival Week

Jessie Farquharson reported.

Monday: There will be 100 free coffees (50/50 split between the two cafes on campus) distributed to students.

Tuesday: Summer Picnic by CEME

Wednesday: Pulled pork burgers with vegetarian/vegan and gluten free options. Activities include meditation sessions, first year check in hub and herbal tea samples

Thursday: Thursday Edits with BABBA

Friday: Pesto Pasta Salad with vegetarian/vegan and gluten free options. Activities include meditation sessions, badge making and information stands

MOTION PSC 03-21-09

“That the MONSU Peninsula Student Council approve the budget of \$3,500 for Student Survival Week #1 2021.”

MOVED: Alice Peddle

SECONDED: Jessie Farquharson

CARRIED

5.2 NEVO Training

Alice Peddle reported.

\$1000 has been quoted by Asher. There is an opportunity to make it a cross MSO event to reduce costs. Alice will report at next meeting with further updates.

6. PAPERS PROVIDED FOR INFORMATION

6.1 PSC 02-21 Meeting Minutes

6.2 Student Representative Guide

6.3 Monthly Rep Report Guide

6.4 'How To' Guide

6.5 MONSU Peninsula Enterprise Agreement

6.6 Profit & Loss Statement - Jan & Feb 2021

7. ACTION LIST

- All reps to send details for their course coordinator(s) / year level coordinator(s) to Brigitte
- Alice to contact other MSOs to determine involvement for NEVO training
- Student reps to let Jas know if they have been successful with communicating the Volunteering message in group chats
- Trish to update meeting calendar invitations

7. DATE OF NEXT MEETING

Monday 29th March 2021 at 4:00pm