

# WITHDRAWN INCOMPLETE (WI)

» YOU MAY BE ELIGIBLE TO CONVERT  
YOUR FAIL GRADE SO IT DOESN'T  
AFFECT YOUR WAM.

# WITHDRAWN INCOMPLETE (WI)

If you did not attend, attempt or submit your final assessment for a unit, you may be eligible to apply to convert your failed grade/s into a Withdrawn Incomplete (WI) grade.

Applications must be lodged no later than 10 university working days from the release of the relevant results.

## ACCEPTABLE REASONS FOR A WI INCLUDE:

- » a serious medical condition necessitating admission to hospital
- » severe mental health condition
- » death of a person with whom you had a significant relationship
- » obligations to emergency or military service
- » other extreme circumstances beyond your control, including a natural disaster or serious accident

Applications must provide evidence that the circumstances resulting in the failure to complete the unit assessment were beyond the student's control and either:

- » occurred after the withdrawn fail period of the relevant teaching period, or
- » didn't have full impact until after the start of the withdrawn fail period of the relevant teaching period, and the impact could not be predicted, or
- » prevented you from withdrawing from the unit before the withdrawn fail period

Acceptable forms of evidence include a death notice, records of hospital admission, police reports, notifications of obligations to emergency or military services or civic obligations, and an impact statement from a health professional as appropriate.

If you believe you may be eligible for a WI Grade, contact Student Rights + Support to discuss your circumstances.

A 'WI' grade is not included in Unsatisfactory Progress or unit pass rate calculations and it does not affect your WAM or GPA.

For further questions and advice:  
MONSU Student Rights + Support  
E: [studentrights@monsu.org](mailto:studentrights@monsu.org)  
P: +61 3 9903 2596  
W: [www.monsupeninsula.org.au](http://www.monsupeninsula.org.au)