

## Monash University Student Union Peninsula (MONSU Peninsula) & Monash Graduate Association Inc. (MGA) Portable Device Student Loan Agreement

This AGREEMENT is made on the ..... day of ....., 20.....

**Between:**

MGA and MONSU Peninsula (**the Lender**)

**AND**

.....  
**The Borrower**

*Full name of Monash University undergraduate or graduate student currently enrolled through the Peninsula campus of Monash University*

**IT IS AGREED BETWEEN THE PARTIES:**

This agreement contains the entire understanding between the parties and incorporates in its entirety the MONSU Peninsula and MGA Portable Device Student Loan Terms and Conditions.

**RECITALS**

- A. The MGA is a not-for-profit graduate student representative association operating on all Australian campuses of Monash University. The MGA is recognised under Part 9 of the Monash University (Council) Regulations.
- B. MONSU Peninsula is a not-for-profit undergraduate student representative association operating on Peninsula campus of Monash University.
- C. MGA and MONSU Peninsula are recognised associations under Part 9 of the Monash University (Council) Regulations.
- D. The MGA and MONSU Peninsula have an obligation under the Student Services and Amenities Fee (SSAF) legislation to provide services and activities of direct benefit to their constituents.

E. The MGA and MONSU Peninsula must use their funding to benefit students, including assisting students in financial need.

F. This agreement allows Peninsula enrolled undergraduate and graduate students to borrow wholly owned MGA and MONSU Peninsula portable devices for any reason.

**AND THE PARTIES AGREE:**

1. The Borrower and Lender have read and agree to abide by the MONSU Peninsula and MGA Portable Device Student Loan Terms and Conditions which are incorporated into this agreement.
2. The Lender agrees to complete Schedule 1 of this Agreement if applicable.
3. The agreement will end upon the return of the portable device to an authorised staff member of the MGA and/or MONSU Peninsula.
4. Portable Devices are available for short-term periods of up to two weeks. The Borrower may apply for an extension of time which may be approved subject to availability of devices.

**DETAILS**

**The Device:**

Portable device (laptop) and accessories: .....

Time and date out: .....

Loan period & return date:.....

Signed by:

.....

MGA AND/OR MONSU PENINSULA Authorised Officer

Signed by:

.....

The Borrower

**Borrower Details**

.....  
Student Name

.....  
Student Monash Id Number

.....  
Student Email

.....  
Student mobile number

**Details of Return of Device**

Date returned: .....

Received and checked by: .....

**Condition of Device**

*Please Circle*

YES

NO

**If Schedule 1 Report is necessary**

**Details**

Particulars loss or damage to portable device

Student Name:

Student ID:

Date of incident:

Description of Incident:

Remedial steps taken:

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